

**CLEAN COMMUNITIES MINI-GRANT PROGRAM
2011 APPLICATION**

**\$300.00 FOR EACH COMPLETED CLEAN UP
ASSIGNMENT**

SUBMIT THIS APPLICATION BY MAIL OR FAX TO:

*Township of Pittsgrove
Barbara Laury, Clean Communities Coordinator
1004 Centerton Road
Pittsgrove, NJ 08318
Phone: 856-358-6641 Fax: 856-358-0439
Email: blaury@pittsgrovetownship.com*

NAME OF GROUP:	
CONTACT PERSON:	
ADDRESS:	
PHONE:	
E-MAIL ADDRESS:	
REQUESTED CLEAN UP DATE:	
ESTIMATED NUMBER OF WORKERS:	
AVERAGE AGE OF WORKERS:	

ACCEPTANCE STATEMENT

I certify that I have read the Clean Communities guidelines and that this group will comply with these guidelines in the performance of their assignment. Also, I certify this group is located within the Pittsgrove Township Community. I acknowledge that no payment will be made if the assignment is not completed fully. On behalf of this group, I release the Township of Pittsgrove and the State of New Jersey of any and all liability resulting from the accomplishment of the Clean Communities assignment issued as a result of this application.

Signature

Date

CLEAN COMMUNITIES MINI-GRANT PROGRAM GUIDELINES

MINI-GRANT AWARDS

- \$300.00 will be awarded for each completed assignment.
- Eligible for Non Profit Organizations only

GROUP OBLIGATIONS

A minimum of twelve (12) members is required to start a Mini-Grant assignment. Groups with less than twelve (12) members require approval by the Clean Communities Coordinator.

Each group must provide one (1) adult supervisor for each eight (8) youth worker under age 17.

ASSIGNMENT CONTROL

Assignments will be selected by the Clean Communities Coordinator and may consist of roadways or park areas or a combination of both

Clean-up materials, including trash bags, gloves, and safety clothing will be provided by the Clean Communities Coordinator. These items will be available for pick-up by the Group's representative at the Township Municipal building within one (1) week prior to the assignment date. Reusable materials and safety clothing must be returned to the Clean Communities Coordinator upon completion of the assignment.

PERFORMANCE

Each group is responsible to deliver all litter and recyclable materials to the Township Waste Facility for disposal. Recyclable materials must be sorted and deposited in the designated containers at the Waste Facility. All recyclable materials collected by Clean Communities Mini-Grant groups are the property of Pittsgrove Township.

White goods (refrigerators, ranges, hot water tanks, etc.) shall be reported to the Clean Communities Coordinator for pick-up by the Township Public works Department. The group's involvement in White Goods litter is to report the item and location on the Weight Report form, only.

Each group is required to report the amount of the assignment that has been cleaned and the amount of the litter and recyclables (by type) that has been picked-up. A Weight Report form will be provided by the Clean Communities Coordinator to each group and must be returned to the Clean Communities Coordinator.

SCHEDULES

All groups are required to complete the assignment on the day scheduled. Starting on one day and finishing on another day is not permitted. Any group that has an insufficient number of persons or not enough time to finish their assignment on the day scheduled will be cancelled by the Clean Communities Coordinator and will be required to reschedule their assignment.

Request for schedule changes must be submitted to the Clean Communities Coordinator prior to the start of their assignment.

Any group who does not show up for their assignment and has not notified the Clean Communities Coordinator in advance of their starting time will have their assignment cancelled. No reschedule will be given and no Mini-Grant will be given.

LIABILITY

All groups are recommended to carry liability insurance with medical coverage for their members. Group representatives will be required to sign a statement of release to the State of New Jersey and the Township of Pittsgrove of any and all liability resulting from the accomplishment of a clean Communities Mini-Grant assignment.

PAYMENT

Payment of the \$300.00 dollar Mini-Grant will be made for a fully completed assignment only. No payment will be made for a partially completed assignment. No Payment will be made if clean-up materials and Weight Report form have not been returned to the Clean Communities Coordinator upon completion of the assignment.