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**County:** Salem

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> PUBLIC NOTICE TOWNSHIP OF PITTSGROVE NOTICE FOR SOLICITATION OF REQUESTS FOR PROPOSALS FOR PROFESSIONAL SERVICES UNDER A FAIR AND OPEN PROCESS The Township of Pittsgrove is soliciting proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 for the following positions: Township Solicitor, COAH Solicitor, Auditor, Township Engineer, Planner, Architect, Bond Counsel and Risk Management Consultant. Interested applicants may obtain the Request for Proposal packages for the above listed positions by contacting Steven R. Wymbs, Township Administrator/Acting Clerk, by telephone at (856) 358-2300, extension 12, or by mail, or in person during the hours of (9:00 am - 4:00 pm on Monday through Friday) of the Township, at the Pittsgrove Township Municipal Building, 989 Centerton Road, Pittsgrove, New Jersey, 08318. Interested applicants must submit their proposals by 2:00 PM prevailing time, Wednesday, December 28, 2011, to the Office of the Pittsgrove Township Administrator, Pittsgrove Township Municipal Building, 989 Centerton Road, Pittsgrove, New Jersey, 08318. All proposals received shall be publicly announced by the Township Administrator or designee on Wednesday, December 28, 2011 @ 3:00 PM. FAIR and OPEN Process These proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5. Applicants who meet the Minimum Requirements for the position as set forth below, and are willing to provide the described services for the disclosed compensation, shall be evaluated on the basis of experience and qualifications as set forth in the criteria outlined below. After receipt of proposals and public opening as scheduled for December 28, 2011 at 3:00 PM; proposals shall thereafter be received by the Pittsgrove Township Committee who shall award such contract for services. The award of the Contract shall be based on the following criteria: a) Responsiveness to the Request for Proposal, Qualifications Evaluation and other required submissions; b) General experience and reputation in the field of practice; c) Specific experience and knowledge of the Township of Pittsgrove and the subject matter being addressed in the Request for Proposal; d) Qualifications and experience, which most closely match the needs of the Township of Pittsgrove; e) Availability to accommodate meeting and interface requirements with the Township Officials for meetings, phone conferences, attendance at events and consultations f) Office resources, including back up staff, which are deemed adequate to service the needs of the Township g) The applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal The Township Committee reserves the right to: a) Not select any of the applicants b) Require applicants to submit to a personal interview and/or submit additional or clarifying information c) Reject any or all proposals d) Waive any informalities in the proposals e) Procure the articles or services from other sources if deemed most advantageous to the objectives of the Township Committee. The Township Committee's determination of the applicant who is most advantageous to the goals and objectives of the Township shall be final and conclusive. The award of the contract shall be determined by majority vote on a resolution to be read by title at an open public meeting. No applicant shall influence, or attempt to influence or cause to be influenced, an Township Official or Officer or employee to use his/her official capacity in any manner which might tend to impair the objectivity or independence of judgment not to secure un warranted privileges or advantages. By order of the Pittsgrove Township Committee Linda A. DuBois, Mayor Steven R. Wymbs Township Administrator/Acting Clerk Cost \$112.0012/ 1t (2628011)

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