



Township of Pittsgrove

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Recreation Advisory Committee Minutes June 6, 2022 7:30 PM

- A. Tim Hack called the meeting Call to Order at 7:30 PM
- B. Pledge of Allegiance
- C. Statement of Compliance with Open Public Meetings Act: The New Jersey Open Public Meeting law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Pittsgrove Township Recreation Committee has caused notice of this meeting to be published by notifying the Clerk of the Township of Pittsgrove and having the date, time, and place thereof posted in the Pittsgrove Township Municipal Building, The Daily Journal and the Elmer Times.
- D. Roll Call: Present: Timothy Hack, Jodi Mavroff, Lori Young, Bruce Ricards, Meghan Hack, Kevin Yeagle, Bill Schmidt Absent: Cheryl Berwick, Harry Snyder, Jason Berks, Kevin Haines, Matt Berger
Lori Young was appointed as a voting member for tonight.
- E. Bruce Ricards made a motion to approve the minutes from May 16. Lori Young seconded the motion. All approved.
- F. Old Business
 - a. Pittsgrove Day Reflection
 - i. Members discussed that May 20, 2023 is the date for next year's event
 - ii. Members discussed the budget from this year- total spent was \$20,045. The members discussed that a stage is about \$200,000 to buy. It was \$4,000 to rent.
 - iii. Tim Hack discussed an idea to attract platinum sponsors- we could name the stage after the sponsor. The stage has a banner holder that is 34 feet long by 4 feet high. Maybe also a noticeable sign could be placed at the entrance of the

park. Bruce suggested that it depends on the amount of money it costs to purchase the signs. It may not be the best use of donated funds.

- iv. Members discussed delegating people to each big task for Pittsgrove Day. Kevin Yeagle volunteered to be in charge of sounds and bands. Meghan Hack will be in charge of vendors. Lori Young will be in charge of food vendors. Tim Hack will be in charge of sponsorships. We need someone in charge of activities such as bouncy houses, 5K and pony rides.
- v. Members discussed that we should start advertising for Pittsgrove Day much earlier than in the past so that we can attract better food vendors. Meghan will edit the Google Form so vendors can complete it and start to apply by October.
- vi. Members discussed that we need to find a way to set up a separate account for digital payments for vendors. Our current process is very inefficient. We would need to have the CFO and auditor approve it. There has to be a workaround since the Township doesn't accept digital payment. We were able to do this for the 5K so it is possible.
- vii. Members discussed the car show. It was suggested that we could have a non-profit run it like the tractor club. We could invite car clubs early.
- viii. Members discussed how fire trucks need to be in a better location so people visit them. Bill Schmidt suggested that we get barrel fights back. Could have a "Stanley Cup" winner and bragging rights. Bill will touch base with fire companies about it.
- ix. Members discussed that food vendors need a map just like booths do. They were kind of haphazardly placed. Lori suggested putting food trucks in the parking lot and having fire trucks where food vendors were. We could move things back.
- x. Members discussed getting an ambulance ahead of time- this year we didn't secure one until the day of the event. Bill thinks the sheriff could help out with different shifts. Kevin said he will call him. Lori suggested after fireworks having police there at the intersection.
- xi. Members discussed closing the park that day to all other events/clubs. Meghan said she can talk to rec soccer.
- xii. Members discussed how we need volunteers to man parking. Tim suggested we get the national honor society to help. Lori suggested someone man the booth all day to help with questions and that we should have a map. She suggested we have a card with a map and a list of events. We need better parking signage. We need to have runners for chicken dinners to alleviate parking congestion.
- xiii. Stage placement takes power and we might run a dedicated line for next year. We need to push the food tent and vendors back due to the sound being too loud. The basket raffle was in a good spot. It was suggested that we put it on a hay wagon so they can be able to move it.

- xiv. Members discussed having a side stage- we could purchase a smaller stage for the side. Maybe buy a simple PA for Rec Committee to use.
 - xv. Meghan discussed having a plank of wood cut out for photo ops. Lori said she could design it, Tim said he will cut it, and Lori said she will paint it.
 - xvi. Meghan suggested we have a kids' tent. We would need volunteers like middle school national honor society members.
 - xvii. It was suggested that we have the 5K earlier. We discussed that we could start entertainment earlier too.
 - xviii. Members discussed that K9s should be at stage. Tim discussed 19th-century baseball games- play in uniforms and outfits- could be connected to Elmer Historical society. The organization is from North Jersey.
 - xix. Meghan discussed the thank you letters that she sent. Members suggested she also write thank you letters to the ambulance squad/fire squad: Centerton, Norma, and Willowgrove. Norma ambulance. We discussed how we should have free lunch from a specific vendor and don't charge the vendor fee for them.
 - xx. Members discussed how we need Mr. Softee next year.
 - xxi. Members discussed how T-shirts could be a good idea to sell
 - xxii. Members also discussed having carnival games and a dunk tank
 - xxiii. Bill suggested we iron out the map as soon as possible. He will be the point person on the map.
 - xxiv. Members discussed horses- could we get a tent for them? Then we could put them and critters near the inflatables. Water ice and ice cream would be great in that area too.
- b. Pond at Deer Park- Conni is checking on the issue that the park was donated and funded by a trust and the Township needs to make sure the lake stocking and kids-only fishing does not go against the rules of the park. Electric is there but the panel needs an update. We would need a trench to the pavilion and to the pond and gazebo. Bill reported that the money has been approved and it will go out to bid.

G. New Business

- a. We have open spots to fill on RAC- keep your eyes and ears out for people who might volunteer
- b. We discussed that RAC members need Township emails- we are pushing to get this. Kevin said he would talk to Conni about it. Lori suggested that if not then each person could make an email that's dedicated to just RAC.
- c. September meeting OEM is probably attending to discuss creating an event emergency plan

- d. Meghan said that we need to secure sponsors for Trunk or Treat prizes and Holiday Light Contest Prizes. Members discussed sending a mailer out or advertising online about “upcoming events” and sponsor opportunities
- e. Tim will talk to Lowes and HD about the lights contest. BJs, Shoprite, etc.
- f. Members discussed the Grant opportunity and how we could use it for sidewalk and bike lanes. Members asked if we have a grant writer for the Township.

H. Public Comment- none

I. Communications- none

J. For Your Information-

- a. Next Meeting- July 11, 2022
- b. Next event Trunk or Treat Saturday, October 22nd

K. Bruce made a motion to adjourn at 8:40 PM. Lori seconded. All approved.